



To: Lesley Nalley, Chief Executive Officer
From: Jason Temple, PE, Chief Operating Officer
Date: April 15, 2020
Re: COO's February Report for Public Services

Progress with Enterprise Goals:

Achieve 5% of culvert repairs identified in the ten-year culvert replacement plan –
The Culvert Rehab Project is out for bids. There is \$500k budgeted for culvert repairs this year. This project may be delayed based on whether we receiving Payroll Protection Program funds in managing the COVID-19 impact.

By May, present a timber management strategy that improves current property owner views, achieves community wide fire safety and supports overall forest health - Todd Noles was recently hired as the Common Property & Forestry Manager and has conducted meetings with the Arkansas Forestry Commission and potential consultants on Forestry Management. A draft Forest Management Strategy is in progress for review by staff leadership.

By June, present a facility condition and needs strategy to the Board for 2021 budgeting – The initial phase to generate the data from staff building inspections has begun. Analysis of the data should start by the end of April.

Project Updates:

Wastewater Treatment Maintenance and Improvement Phase II –Major components to the WWTP Maintenance and Improvements Phase II include a new chemical bulk feed system, clarifier drive for the second clarifier at the Cedar Creek WWTP, and a new rotating disk filter at the Mill Creek WWT. Engineers included a Phase III design for a new Ultraviolet Light Disinfection System at the Mill Creek WWTP that is budgeted in the year 2020's capital budget. Work at the site is starting in April.

Water Meter Study – Crews are continuing to pull data for reading comparisons. Staff and Public Services Committee members have begun to create a business plan.

Campeon Lane: All electrical services have been laid by our Construction/Electrical crews.

Lake Dam Maintenance- Street Maintenance have continued repairing Granada and Estrella Spillways.

Street Maintenance Division- Staff are continuing to crack fill HSV parking lots and small residential streets during the cooler months when the cracks are wide. The Crack Seal Machine is back in service and crews will begin continued progress on crack sealing.

Building Maintenance- Crews have diligently been working on the Capital Budgeted Project of replacing HVAC units. 1 HVAC unit that used the old R22 refrigerant was replaced in the month of March with a more energy efficient unit. To date, only 23 R22 units are left to be replaced.

COVID-19 Updates: Crews are working diligently in their departments to ensure all safety and appropriate disinfection strategies are utilized.

Budgeted Actions:

Ribera Lane- Line Maintenance crews have completed the water main replacement on Ribera Lane. Associated road cuts have all been repaired with new asphalt and bacterial testing and flushing was all completed.

Street Maintenance Capital Budgeted Projects – Staff have solicited Request for Proposals for Culvert Replacement and Rehabilitation and Road Milling and Overlays.

Regulation and Policy Updates:

ANRC provided an inspection report of all the HSV Lake Dams in 2019 that included action items to be addressed. Street Maintenance has been successful in addressing these items and have submitted three (3) progress reports to date. Crews are nearing completion of all action items to ANRC's satisfaction.