



To: Board of Directors

From: Tormey Campagna Vice Chairman Board of Directors

Date: November 20, 2019

Re: Discussion – Proposed Revision to the Hot Springs Village POA Open Meeting Policy, Chapter 1, Article 26

The Board is committed to holding open meetings and it is imperative that Committee and Sub-Committee members feel comfortable in making comments and suggestions which are not then broadcast through social media or other communication methods. This committee as with all committees do not set policy and their debates and discussions should not be confused as being final decisions. If individuals believe that their comments are likely to be scrutinized in the media, it makes them leery of being open and honest about their feeling or ideas on particular issues. The Board believes it is imperative that open and honest dialogue takes place if committees are going to arrive with the best recommendations to the Board or staff. Individuals can easily feel intimidated and in turn be unwilling to present opinions and/or ideas that may not align with current mainstream thinking. This does not serve the Committees' or the Property Owners' best interest. In accordance with HSVPOA policy of full public disclosure, property owners are encouraged to attend committee meetings in which they have an interest and take notes if they so choose. Minutes from these committees are also regularly posted on the website. All efforts will be made to record each regular and special meetings where decisions are discussed and debated.

In order to ensure that all Committee and Sub-Committee members feel comfortable in expressing their thoughts and ideas without being unduly scrutinized, I recommend revising Chapter 1, Article 26 Open Meeting Policy with the addition Section F. as follows:

Section F. Video recording and/or voice recording of all Committee and Sub-Committee meetings will not be permitted except by individuals employed by the POA or hired and/or contracted by the POA for such purpose. At the start of each meeting the Committee Chair shall announce this policy to all attendees of the meeting.

In addition, Section D 2. is revised to delete items a-d examples of situations which may justify an executive session, as this is documented in the Bylaws Article IX, Section 3(b)1.

A redlined version of Chapter 1, Article 26 Open Meeting Policy is attached for the Board's review.

ARTICLE 26

HOT SPRINGS VILLAGE POA COMMITTEE OPEN MEETING POLICY

A. Except as otherwise specifically provided herein, all meetings of Hot Springs Village POA committees shall be public meetings.

B. The time and place of each regular meeting of a committee shall be published in advance in a generally accepted manner and furnished to anyone who requests the information. If it is necessary to change the date, time or location of a meeting, the committee chairperson shall notify the POA staff and request appropriate public notification. Public notification shall normally be made at least two hours before the meeting takes place.

C. Subcommittees or individual members of committees may conduct business at times that are not announced to the public, providing that all work done by the subcommittees or individual members is reported to the full committee in a public meeting.

D. Executive sessions will be permitted only under the following circumstances:

1. For the Appeals Committee and Audit Committee under the circumstances specified in their charters.

2. When specifically authorized in advance by the CEO for staff committees or POA Board of Directors President Chair for Board committees. ~~Examples of situations which may justify an executive session are:~~

~~———— a. Legal matters.~~

~~———— b. The purchase, lease, exchange or value of real property.~~

~~———— c. Security issues and law enforcement investigations.~~

~~———— d. Economic development negotiations.~~

E. Executive sessions may not be called for the purpose of defeating the reason or the spirit of this policy.

F. Video recording and/or voice recording of all Committee and Sub-Committee meetings will not be permitted except by individuals employed by POA or hired and/or contracted by the POA for such purpose. At the start of each meeting the Committee Chair shall announce this policy to all attendees of the meeting.